


Downloading Data with the Bridges EXP Platform:




For Students: Paperwork submitted within the My Checklist tab can be downloaded on a per checklist item basis. (My Checklist>>All Items>>View File>>Save to Files)

ORIENTATION Attestation		Effective Date: 08/09/2021 Due: 05/23/2021 Status: <input checked="" type="checkbox"/> Complete
Name:		
Group:	BOT Medical Center-Maternity-Spring 2021-78736-Neonatal ICU	
School/Organization:	Bridges EXP Demo School	
Site:	BOT Medical Center - Neonatal ICU	
Upload the Attestation for this group of students.		
Instructions:	The facility will review your document.	
	View File	Item History

For Admins:

Pro-Advantage Tracker: Paperwork submitted within Pro-Advantage Tracker can be download on a group experience, individual member, or individual checklist item basis

Group/Member: A summary report can be pulled from the group status view by clicking on the tribar (≡) symbol under the link column to the far right of a group experience line item. By clicking summary report a pop-up screen will allow you to select which member(s), and checklist item(s) you wish to pull into a zip file report. This report will be found under the notifications tab once created.

Annual Clinical Checklist Linkable 2024	 0 Pending Memberships	Jan 1, 2024	Bridges EXP Demo School - BOT Medical Center Emily Heath	
+ Tag				Document Review
Annual Group Annual 165226 - 1710873479	 1 Pending Memberships	Feb 1, 2024	Bridges EXP Demo School - BOT Medical Center Emily Heath	Summary Report

Checklist Item: When clicking on a group status line, you may choose to expand a students documentation by clicking directly on their name. To the far right each checklist item will be a box with magnifying glass symbol. This area leads you to the review station. Click the down arrow to the right of document view screen to download the document to your personal files.

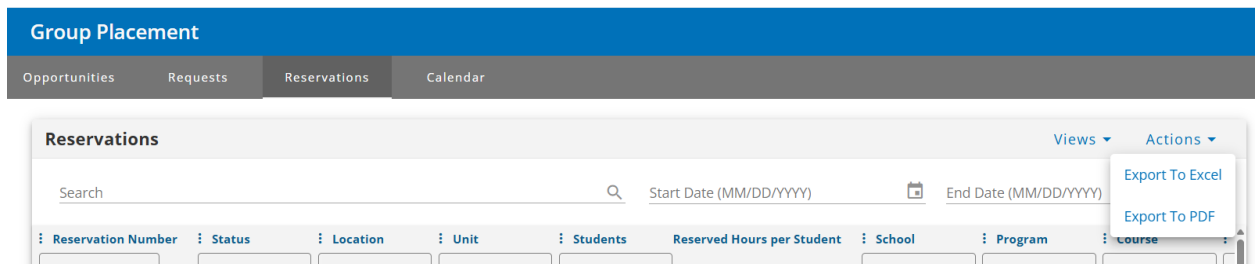
Name*	Checklist Item Status	Membership Status	Rotation Start Date	School	Site	Link
Discovery CB Video Link	Incomplete	Aug 24, 2024	Please review the Discovery At CastleBranch videos and click consent			
Discovery CB Video Link	Incomplete	Aug 24, 2024	Please review the Discovery At CastleBranch videos and click consent			
Facility Doc	Incomplete	Aug 24, 2024	Please Complete the Facility Specific Document and Bring with you to Clinical Rotations			
Facility Doc #1	Incomplete	Aug 24, 2024	Please Complete the Facility Specific Document and Bring with you to Clinical Rotations			
Facility Doc #2 Expirable	Complete	Aug 24, 2024	Upload your Completed Document for review- Expiration is 1 yr from date of signature			
Facility Doc #3	Complete	Aug 24, 2024	Download and Complete the Doc #3. Must be Wet Signature			

Quick Search Report: Within Pro-Advantage Tracker click on Views (Top right) and Quick Search. This will provide a grid view of checklist item status. By clicking on actions you may download the current page in excel or pdf format. If you wish to download multiple pages you may do so by scrolling to the bottom of the page and choosing “all” under items per page, before clicking on actions to export.

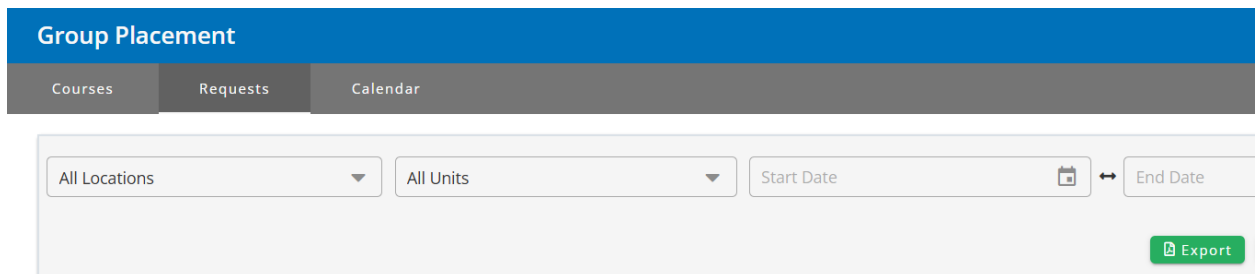
Pro Advantage Tracker								
Checklist Status							View ▾	Actions ▾
Start Date (MM/DD/YYYY)		End Date (MM/DD/YYYY)						
05/15/2024								
CB_Setup_BS26 Member	Student	Hepatitis B	Incomplete	Jul, 2nd 2024	BOT Medical Center - Annual Clinical Checklist	Bridges EXP Demo School - Emily Heath	Testing IP Checklist Issues with Multiple Students	
CB_Setup_BS26 Member	Student	Influenza	Incomplete	Jul, 2nd 2024	BOT Medical Center - Annual Clinical Checklist	Bridges EXP Demo School - Emily Heath	Testing IP Checklist Issues with Multiple Students	
CB_Setup_BS26 Member	Student	Facility Doc	Incomplete	Jul, 2nd 2024	BOT Medical Center - Annual Clinical Checklist	Bridges EXP Demo School - Emily Heath	Testing IP Checklist Issues with Multiple Students	
CB_Setup_BS26 Member	Student	Tuberculosis (TB)- Expirable	Incomplete	Jul, 2nd 2024	BOT Medical Center - Annual Clinical Checklist	Bridges EXP Demo School - Emily Heath	Testing IP Checklist Issues with Multiple Students	

Clinical Placement: To download a list of opportunities, requests, reservations or calendar view, you may do so within each tab. These tabs and actions may differ depending on the module being used.

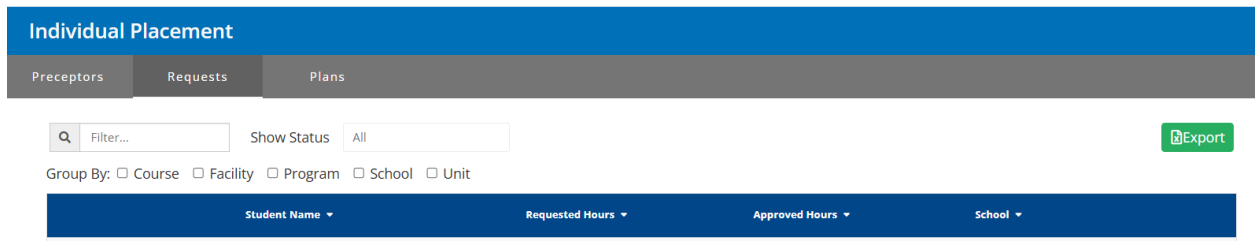
Facility Led Group Placement: Within each tab of the clinical placement module you will find an actions button on the far right. By clicking on actions you may download the current page in excel or pdf format. If you wish to download multiple pages you may do so by scrolling to the bottom of the page and choosing “all” under items per page, before clicking on actions to export.



School Led Group Placement: To download requests/reservations, click on the requests tab within this module. An export button will appear to the far right of the screen.



Individual Placement: To download requests/reservations, click on the requests tab within this module. An export button will appear to the far right of the screen.



Clinical Scheduling: You may download either a calendar or grid view of clinical shifts entered. Within each tab of the module, you will find an actions button on the far right. By clicking on actions, you may download the current page in a pdf format. The Shifts tab can also be downloaded in an excel format. On the shifts tab, if you wish to download multiple

pages you may do so by scrolling to the bottom of the page and choosing “all” under items per page, before clicking on actions to export.

Clinical Scheduling									
Calendar									
Shifts									
Search									
Start Date (MM/DD/YYYY)									
Published	Name	Experience Name	Start Date	Start Time	End Time	Location	Unit	Scheduled Hours	Tracked
Yes	Bob Alice	Scheduling Group Maternity Spring 288210	May, 21st 2025	1:00 AM	8:00 AM	Bridges EXP Medical Center	OR	7	No
Yes	Susan Berry (Student)	Scheduling Group Maternity Spring 288210	May, 21st 2025	1:00 AM	8:00 AM	Bridges EXP Medical Center	OR	7	No
Yes	Bob Alice	Scheduling Group Maternity Spring 288210	May, 14th 2025	1:00 AM	8:00 AM	Bridges EXP Medical Center	OR	7	No

Time Management: You may download tracked hours entered. Within the module, you will find an actions button on the far right. By clicking on actions, you may download the current page in excel or pdf format. If you wish to download multiple pages you may do so by scrolling to the bottom of the page and choosing “all” under items per page, before clicking on actions to export.

Time Management									
Tracked Hours									
Search									
Start Date (MM/DD/YYYY)									
Status	Name	Start Date	Organization	Experience Name	Location	Unit	Hours	Hours Type	Tracked
Accepted	Susan Berry - Student	Aug, 20th 2024	Bridges EXP Demo School - Emily Heath	Annual Clinical Checklist Group 2024	BOT Medical Center	3 E Surg	3	Attended	Yes
Confirmed	Susan Berry - Student	Aug, 14th 2024	Bridges EXP Demo School - Emily Heath	SPRING NURS 123	BOT Medical Center	3 E Surg	8	Attended	Yes